Group 4 Minutes

1/26 @ 4:25pm

Introduction Client Meeting:

Attendance: Owen, Maxwell, Matty, Brianna, Anthony

Meeting Time: 5 minutes

1. Internal business communication network
2. >=2 people per chat (one-on-one and group messaging)
3. Must work across multiple offices
4. All communications are stored

1/31 @ 4:20pm

Extended Requirement Client Meeting

Attendance: Owen, Maxwell, Matty, Anthony

Meeting Time: 20 minutes

1. Text only chats
2. Users have usernames and passwords – accounts are assigned by employer
3. Messaging is asynchronous
4. Records are kept for all chats
5. 2-part system: server and client
6. All users should have access to a directory of all other users

Optional/time permitting – profile pictures/avatars, broadcasts

2/9 @ 4:00pm

Q&A Client Meeting

Attendance: Owen, Maxwell, Matty, Anthony

Meeting Time: 5 minutes

1. There should be a settings GUI which allows users to decide how long messages are stored in their personal “copy” of the chat
2. Rooms should have a participant list
3. There should be both system and user delivery results (ex. Message successfully sent, message read by another participant)

2/19 @ 9:00am

Developer Meeting To Create SRS Document

Attendance: Owen, Maxwell, Matty, Brianna, Anthony

Meeting Time: 2 hours

1. Finished Part 1 as a group
2. Plan to upload all documents to GitHub before Sunday night

2/21 @ 3:34pm

Developer meeting to discuss last minute changes before Phase 1 deadline

Attendance: Owen, Maxwell, Matty, Anthony

Meeting Time: 26 minutes

1. Finalized non-functional requirements
2. Discussed questions for client meeting

2/21 @ 4:09pm

Client Meeting

Attendance: Owen, Maxwell, Matty, Anthony

Meeting Time: 5 minutes

1. Clarified due date for SRS document
2. Clarified the purpose of/what belongs in the project schedule

2/25 @ 9:00am

Team Meeting

Attendance: Owen, Matty, Anthony

Meeting Time: 2 hours

1. Updated information for SRS document.

2/28 @ 4:00pm

Client Meeting

Attendance: Owen, Matty, Maxwell, Anthony

Meeting Time: 15 minutes

1. Discussed SRS feedback and requirements